|  |
| --- |
| **FORMAL PHOTO**  **(optional)** |

**RAMI NASR**

***Business Administration***

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date of Birth: March 16, 1984

Jounieh, Lebanon

(+961) 3 547896

rami.nasr@hotmail.com

**I- Education**

January 2013 **Holy Spirit University of Kaslik (USEK), Lebanon**

-Present *Master’s in Business Administration*

Major: Marketing

October 2007 **Holy Spirit University of Kaslik (USEK), Lebanon**

-December 2010 *Bachelor’s in Business Administration*

Major: Marketing

April 2006 **Collège des Sœurs des Saints Cœurs - Bikfaya**

Lebanese Baccalaureate in Socio-Economics

**II- Experience**

January 2011 **Manager**, **Wooden Bakery S.A.L.**

-March 2012 *Awkar, Lebanon*

* Controlled staff discipline
* Maintained the inventory’s minimum stock quantities

July 2007 **Cashier**, **Wooden Bakery S.A.L.**

-March 2008 *Awkar, Lebanon*

* Counted money in cash drawers at the beginning of shifts to

ensure that amounts are correct.

* Assisted in shelf stocking, product display and pricing.

# III- Language Skills

|  |  |  |  |
| --- | --- | --- | --- |
| **Language** | **Speaking** | **Writing** | **Reading** |
| Arabic | Excellent | Excellent | Excellent |
| French | Good | Good | Good |
| English | Good | Good | Good |

**IV - Technical skills**

|  |  |
| --- | --- |
| Microsoft Office | ●●●●○ |
| Adobe Illustrator | ●●○○○ |
| AutoCAD | ●●●○○ |
| Revit | ●●●●● |
| JavaScript | ●●●●○ |

**V – Extracurricular Activities and Certifications**

January 2013 **Public Speaking Certification**

Wideboost

March 2013 **Volunteer, Lebanese Red Cross**

- Present First Aid Assistance – Jounieh