



Holy Spirit University of Kaslik

Students Participation Policy

The Holy Spirit University of Kaslik places great importance on the students' academic participation in the decision-making process as it believes that the students should contribute to the enhancement of the academic programs and to the improvement of the students' learning experience.

The students' academic participation is achieved through a Students' Committee related to each academic unit, which allows students to raise their concerns over academic issues such as course content, teaching methods, assessment criteria, resources, feedback and also provide testimonials of good practice.

The Students' Committee reports directly to the Head of the concerned Academic Unit/Associate Dean and to the Head of the Students Affairs Office and consequently to the Vice President for Community Life and the Provost. All the aforementioned shall be responsible for ensuring that the University maintains its commitment to the highest standards of education, continuous enhancement of educational approaches and the promotion and protection of student welfare.

Call for Candidacy

By the beginning of each academic year, a call for candidacy will be sent by email to all students enrolled in an undergraduate or a graduate program (dates to be defined in the University's academic calendar).

Eligibility

Students considered eligible are those who meet the following criteria:

Undergraduate Students:

- Have already accomplished 30 credits of their program;
- Have a cumulative GPA of 75 and above;
- Have never been on probation for academic or disciplinary matters;
- Are able to serve for one full academic year.

Graduate Students:

- Have already accomplished 9 credits of their program;
- Have a cumulative GPA of 85 and above;
- Have never been on probation for academic or disciplinary matters;
- Are able to serve for one full academic year.



Selection Process

The selection process of the students' representatives will be done randomly through a draw including the names of eligible candidates only, with the presence of the Head of the Academic Unit /Associate Dean and Head of the Student Affairs Office to ensure that each selected student meets the above mentioned criteria. The membership term is one academic year.

Committees Representatives

The number of the committee representatives will be pre-defined for every Academic Unit in consultation with the Head of Students Affairs Office, while taking into consideration the number of enrolled students in each department and program.

The minimum number of representatives in each committee should be 6 and shall not exceed 12, who represent all programs levels offered in the Academic Unit (Undergraduate, Graduate and Post-Graduate). Each Academic Unit delivering programs in a regional campus should have at least one student from the RUC as a representative in the committee.

Students Committees and Students Assembly

Each Academic Unit should have one Students Committee, constituted according to the above mentioned steps. The invitation to a Students' Committee meeting shall be initiated by the Head of Academic Unit/ Associate Dean to discuss faculty matters, when needed.

The Students Assembly is formed of the 12 Students Committees, each committee representing one Academic Unit. The invitation to a Students' Assembly can be initiated exclusively by the Vice President for Community Life and/or by the Provost to discuss academic matters.